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Excerpts from ODP Staff Meeting – 14 May 1982

1. The DDA reported on his participation in [   ] 25X1
Urban Conference. He recommended the program highly.

2. The EEO complaint group is moving to the IG Staff.

3. The closed confirmation hearing for Mr. McMahon will be held on 26 May; the open hearing will be on the 27th.

4. Admiral Inman has refused all pressures to have a farewell party. The DDA invited Admiral Inman to the DDA's staff meeting on 20 May to bid farewell to the office directors.
25X1 [   ] planned to represent ODP since Mr. Johnson planned to be at the ODP conference.

25X1 5. [   ] on rotation from the Office of Finance, has been named as Chief of the Information and Privacy Division of OIS.

6. The DD/OL reported that [   ] Chief, Building 25X1
Planning Staff, OL, is concerned about the way some people have been describing the reasons for a new building; the prime reason remains to collocate remotely located employees into one compound, and not to accommodate Agency expansion. [   ] 25X1
25X1 also reported that [   ] is attempting to put together material to defend the budget for the new building with OMB.
25X1 [   ] is asking each office to indicate what their savings
25X1 will be by collocating. [   ] is coordinating ODP's response.

25X1 7. [   ] is replacing [   ] as the clerical 25X1
coordinator for the DDA Management Staff.

8. Mr. Johnson reported that ODP has been tasked to complete the planning work for SAFE in time to have a decision on new directions before the House Appropriations Committee meets on 10 June. We will brief the SAFE Steering Committee on 2 June.

9. The Training Staff will be moving [   ] to Chamber 25X1
of Commerce on 7 June at the request of the DDA to free critically needed space [   ] 25X1

10. Mr. Johnson will be speaking to the Office of Communications' Planning Symposium on 16 June and welcomes any input into his presentation to OC.

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25X1   11. ☐ Deputy Chief, Administrative Officer, ODP, is leaving ODP and will be replaced by ODP's Personnel Officer.

25X1   ☐ who is replacing the Personnel Officer, arrives Monday, 17 May.

25X1   12. ☐ reported that discussions are being held with Finance, Security, and Logistics on bringing in a large number of Wang word processors at one time. These discussions are going well.

13. The 1D16-1A10 swap with OSWR for 4C is off. The swap is too expensive and will take too long to meet 4C IOC.

14. Mr. Johnson attended the OF conference and was pleased to receive several complimentary remarks on the support received from Customer Services Staff.

25X1

16. Attached is a copy of ODP's weekly report to the DDA and excerpts from the Division/Staff weekly reports.

25X1

Attachment:
  As Stated

ODP 82-586
13 May 1982

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson
                 Director of Data Processing

SUBJECT: ODP Report for Week Ending 12 May 1982   (U)

Briefing for Treasury Official   (U)

    On 10 May, Bruce T. Johnson, D/ODP, [   ]   25X1
DD/ODP, briefed Mr. J. David Schenken, who is the senior ADP
official for the Secret Service and represents the Department of
the Treasury on the Intelligence Information Handling Committee.
Mr. Schenken was following up a previous briefing and demonstration
of the TACK computer graphics system developed under contract by
ORD for ODP, primarily for CAMS. Mr. Schenken believes TACK has
application at the Secret Service and wanted to know more about the   25X1
computer services that ODP provides the Agency.   (U) [   ]   25X1

New VM Passwords   (U)

    New VM passwords were passed out to all ADP Control Officers
for distribution to VM users. The passwords were distributed with
a warning that computer systems are to be used for official
business only and that they are subject to audit. The passwords
will be effective 18 May 1982. (AIUO) [   ]   25X1

Destruction of Magnetic Tape   (U)

    Security has been requested to determine whether a recently
located source of incineration services would be acceptable for the
destruction of unusable magnetic tapes discarded by ODP. BSB/OL
has in excess of 2000 tapes in queue for burning and its
incinerator cannot cope with the demand.   (U)   25X1

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SAFE   (U)

All Consolidated SAFE Project Office personnel have been
assigned to two teams for the purpose of defining alternative
courses of action for the SAFE Program. The I Team, headed by

25X1 [   ] is charge with explaining alternatives associated
with an IBM based architecture(s); the B Team, headed by

25X1 [   ] is charged with exploring the same alternatives
but directed towards [   ] (U/No Contractor)   25X1

25X1 [   ]

ADSTAR   (U)

System throughput continues to be tested. A test that utilized
four Camera Workstations, two verification Workstations, and seven
User Workstations processed about 80% of the required load. (U)

25X1 [   ]

Significant Events During the Coming Week   (U)

The Office of Data Processing will hold an office-wide three-
day conference on computers and productivity on 19-21 May. The
first day of the conference will be held in the auditorium and will
be open to all badged personnel. A copy of the agenda is attached.

/s/ Bruce T. Johnson
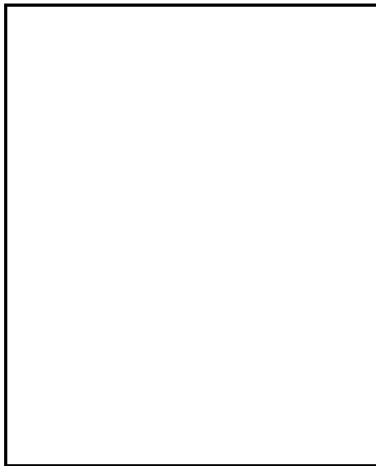

Bruce T. Johnson

Att: a/s

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DATA PROCESSING CAREER CONFERENCE

AGENDA AND SCHEDULE
19, 20, 21 May 1982

Theme: Computers and Productivity

Wednesday, 19 May - Headquarters Auditorium

Time	Event		
0900-1000	State of the Office	Bruce Johnson Director, ODP	
1000-1015	Break		25X1
1015-1105	Trends in Technology		
1110-1200	Data Processing Productivity		
1200-1300	Lunch		
1300-1350	Personal Computers: Increasing Productivity in the Home and Small Office		
1400-1530	Personal Computer Display	User and Vendor Demonstration in the Tunnel	
1600	Bus Leaves West Lot		
1715	Bus Arrives Conference Site (CS)		

Conference Site

Time	Event		
1615-1715	Social Hour		
1730-1830	Dinner		
1830-1930	Registration		
1930-2130	Office Automation Roundtable Discussion	_____ and Panel of Specialists	25X1
2130-2330	Social Activities		
2145	Bus Leaves for Headquarters		

ODP Conference Agenda and Schedule (Contd.)

Thursday, 20 May – Conference Site (CS)

Time	Activity	
0700-0815	Breakfast	
0700	Bus Leaves West Lot	
0730	Bus Leaves	25X1
0830	Bus Arrives CS	
0830-0845	Registration for New Arrivals	
0845-0915	Welcome to CS	25X1
0900-0915	ODP Welcome	
0915-1000	"The Workplace Hustle" A Videotape on Sexual Harassment Narrated by Ed Asner	
1000-1030	Break	
1030-1200	Managing Stress	
1215-1330	Lunch	
1330-1430	ADP Research & Development	
1430-1515	CAMS2	
1515-1530	Stretch Break	
1530-1615	Practical Graphics	
1615-1730	Social Hour	
1630	Early Bus Leaves ___ Headquarters	25X1
1730-1830	Dinner	
1830-1930	Special Interest Sessions (To be determined at conference.)	
1930-2030	State of the Directorate Harry Fitzwater, DDA	
2045	Late Bus Leaves for ___ Headquarters	25X1
2030-2330	Social Activities	

ODP Conference Agenda and Schedule (Contd.)

Friday, 21 May - Conference Site (CS)

0700-0815	Breakfast
0730-0815	D/ODP Breakfast with MZers on Rotational Assignment
0700	Bus Leaves West Lot
0730	Bus Leaves [ ]
0830	Bus Arrives CS
0830-0845	Registration for New Arrivals
0845-0940	Processing's Plan for Future
0940-1010	Break
1010-1100	Trends in Computing
1100-1200	Current Intelligence in Central America
1200-1330	Lunch
1330-1530	Tournaments: Golf
	Tennis Volleyball
1600	Bus Leaves for [ ] Headquarters

25X1 (at 0730 Bus Leaves)

25X1 (box on right)

25X1 (at 1600 Bus Leaves)

13 May 1982

Excerpts from ODP Div/Staff Reports for Week Ending 11 May 1982

25X1

Administrative

Applications

Support to O/ICE. OC/DND has stated that secure voice will not be available at W-2 until mid to late June due to mid May delivery date of the DBX 1200 switch. OC/DND said that they cannot persuade the vendor to advance the delivery date. 25X1

Support to OC. SPRINT (Scheduling, Planning and Resource Management Information System) 25X1 has completed the design which will enable modifications to 25X1 be applied to the PAC II Interactive System. These modifications provide a functional equivalence for the direct access support method available on the ODP time sharing operating system. 25X1

GRAPHICS (Graphics Support Group) The Request for Procurement Services (Form 2420) and the Statement of Work for the Extendable Charting Option (ECO) contract with was finalized and forwarded to the Acting DD/A/ 25X1

Fundamentals of VM, a three day course, was completed by 17 students. The Delta Data 7260T Operator's course was offered twice this week. A total of 20 students completed the two 25X1 courses.

The test library, utilized primarily by PERSIGN and related projects, has been renamed G3C.A2541200.MAINTAIN.SYSCEST.PGMS. Users are encouraged to make the appropriate changes. 25X1

25X1 reported to Financial System Support Branch in Systems Support Division on 6 May. She may be reached on ext. 25X1